

Phil Norrey
Chief Executive

To: The Chair and Members of the
Torrige Highways and Traffic
Orders Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(See below)

Your ref :
Our ref :

Date : 8 October 2018
Please ask for : Gerry Rufolo, 01392 382299

Email: gerry.rufolo@devon.gov.uk

TORRIDGE HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

Tuesday, 16th October, 2018

A meeting of the Torrige Highways and Traffic Orders Committee is to be held on the above date at 10.30 am at Langtree Parish Hall, Southlands Dr, Torrington EX38 8RH to consider the following matters.

P NORREY
Chief Executive

AGENDA

PART 1 OPEN COMMITTEE

- 1 Apologies for Absence
- 2 Minutes (Pages 1 - 4)
Minutes of the meeting held on 24 July 2018, attached
- 3 Items Requiring Urgent Attention
Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.

MATTERS FOR DECISION

- 4 Annual Local Waiting Restriction Programme (Pages 5 - 10)
Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/18/63), attached

Electoral Divisions(s): All in Torrige

- 5 Horns Cross on the A39 - speed and overtaking issues
 In accordance with Standing Order 23(2) Councillor Inch has asked that the Committee consider this matter.
- 6 Retro fitting Tactile Slabs In Bideford at the entrance and exit to the Manor Car Park
 In accordance with Standing Order 23(2) Councillor Hellyer has asked that the Committee consider this matter.
- Councillor Hellyer is asking the Committee to consider retro fitting tactile slabs in Bideford at the entrance and exit to the Manor Car Park, and opposite at the point where the pavement meets the Lundy office car park there is already dropped kerbs. They are flush with the road. For blind and visually impaired people there is no indication that they are stepping out into the road. Funding could possibly come from the aids to movement budget.
- 7 On Street Parking in Bideford
 In accordance with Standing Order 23(2) Councillor Inch has asked that the Committee consider this matter.
- 8 Petitions/Parking Policy Reviews
 [An item to be taken under s18 of the Traffic Management Act 2004 relating to any reviews of parking policy sought in line with the Council's Petition Scheme (<https://new.devon.gov.uk/democracy/guide/constitutionparts2-4/part-4-section-7-petition-scheme/>).
- MATTERS FOR INFORMATION**
- 9 Actions Taken Under Delegated Powers (Pages 11 - 12)
 Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/18/64), attached
- Electoral Divisions(s): Bideford East; Northam*
- 10 Dates of Future Meetings
 26 February, 13 June and 8 October 2019 and 24 March 2020.

PART II - ITEMS WHICH IN THE OPINION OF THE CHAIRMAN MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

Nil

<p><i>Part II Reports</i></p> <p><i>Members are reminded that Part II reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).</i></p> <p><i>Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.</i></p> <p><i>Agenda Items and Attendance of District & Town/Parish Councillors</i></p> <p><i>Under the provisions of Standing Order 23, any member of the HATOC (including the District Council representatives) may put an item on the Agenda for the HATOC relevant to the functions of the Committee, subject to them giving notice in writing to the Chief Executive of the matter to be discussed by 9.00am on the eighth working day before the meeting.</i></p>

Any member of the District Council for the area covered by the HATOC who is not a member of the Committee, or a Town or Parish Councillor within the area covered by the HATOC, may, after giving 24 hours' notice in writing to the Chief Executive, attend and speak to any item on the Agenda with the consent of the Committee.

For further information please contact Gerry Rufolo on 01392 382299.

MembershipCounty Councillors

Councillors A Eastman (Chair), L Hellyer, T Inch, B Parsons and A Saywell

Torrige District Council

Councillors D Brenton and R Wiseman

DALC

Councillor A Hewitt

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

Access to Information

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Gerry Rufolo on 01392 382299. Agenda and minutes of the Committee are published on the Council's Website and can also be accessed via the Modern.Gov app, available from the usual stores.

Webcasting, Recording or Reporting of Meetings and Proceedings

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

Public Participation

Any member of the public resident in the administrative area of the County of Devon may make a presentation on any proposed traffic order being considered by the Committee. Any request to make a presentation must be given to the Chief Executive's Directorate, County Hall, Exeter by 12 noon on the fourth working day before the relevant meeting. The name of the person making the presentation will be recorded in the minutes.

For further information please contact Gerry Rufolo on 01392 382299.

Emergencies

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

Mobile Phones

Please switch off all mobile phones before entering the Committee Room or Council Chamber

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Induction loop system available

TORRIDGE HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

24 July 2018

Present: -

Devon County Council: -

Councillors A Eastman, L Hellyer, B Parsons and A Saywell

Torrige District Council

Councillor D Brenton

Devon Association of Local Councils

Councillor A Hewitt

Apologies: -

Councillors R Wiseman (Torrige District Council) and T Inch (Devon County Council)

* **28** **Election of Chair and Vice Chair**

RESOLVED that Councillors Eastman and Hellyer be elected Chair and Vice Chair respectively for the ensuing year.

* **29** **Minutes**

RESOLVED that the Minutes of the Meeting held on 24 July 2017 be signed as a correct record.

* **30** **Matter of Urgency: Signage Hartland Parish Council**

(An item taken under Section 100B (4) of the Local Government Act 1972)

The Chair had decided that, at the request of Councillor Hellyer, the Committee should consider, as a matter of urgency, local Members' continuing concerns about a Brown Tourist Sign which had been removed by the County Council as it had been damaged and did not conform with current regulations. It was planned to be replaced with a new sign at a cost of £4000 and funding from the attractions concerned was being sought.

Officers confirmed that there was a County budget of £150,000 for the maintenance of highway road signs (not tourist signs) and reviews were regularly undertaken and priorities set within the limited funding available. There was also a County Council policy in respect of tourist signage conforming to Department of Transport regulations.

It was **MOVED** by Councillor Hellyer, **SECONDED** by Councillor Brenton, and

RESOLVED that Councillor Inch (as the local member) be requested to consider use of his locality budget and to liaise with the officers, Parish Council and the attractions concerned to raise the funding required for the replacement of the sign in accordance with policy.

* **31** **Annual Local Waiting Restriction Programme**

The Committee considered the Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/18/55) on the Annual Local Waiting Restriction Programme based on requests for waiting restrictions to be introduced or amended following consultation with local County Council Members. Further proposals, such as those relating to Park Road, Holsworthy (details to be confirmed) could be added to the list for consideration in the next round. The Report also detailed two Aids to Movement (ATM) proposals.

Agenda Item 2

The estimate cost of the ATM proposal (Build Out Crossing) at Jackets Lane, Northam in the region of (£15,000) was preliminary and the County Council's Design Group would be asked to undertake a design and provide an accurate costing funded from the local members locality budget. The District and Town Councils together with the School and Parents/Teacher Association would then be asked to contribute towards the cost of the scheme.

It was **MOVED** by Councillor Eastman, **SECONDED** by Councillor Hellyer, and

RESOLVED

(a) that the work on the annual waiting restrictions programme process for 2018/2019 be noted;

(b) that the proposals contained in Appendix I and II to Report HIW/18/38 be agreed and following consultation with the Chair and local County Council Members on the details, the proposals be advertised subject to: correction of Rosemore Road and Roscoff Close to show the limited waiting restrictions as shown on diagram (ENV5672-008 (A)) and

(c) that the course of action outlined above regarding the ATM proposal at Jackets Lane, Northam be approved.

* 32 **Roles of Community Warden and Civic Enforcement Officers (CEO) and Financing Additional CEO Cover (Minute *16)**

The Head of Highways, Infrastructure and Development reported on a review of enforcement cover in the Northam, Appledore and Westward Ho! following a request from Parish Councils. The review over 9 months (based on the number of Penalty Notices issued and current cover) showed that compliance was generally good and the level of attendance by Civil Enforcement Officers (CEO) was reasonable. There was therefore no good case for increased levels of attendance by CEOs.

Any specific issues should be drawn to the attention of the County Council via the 'Problem Reporting' page on the Council's website: <https://new.devon.gov.uk/roadsandtransport/report-a-problem/> or reported to My Devon (Customer Services Centre, Tiverton (tel. 0345 155 1004 or 0845 155 1004)).

* 33 **A39 Junction Improvements - Buckleigh and Heywood**

The Committee considered the Report of the Head of Planning, Transportation and Environment (PTE/18/31) on the A361/A39 North Devon Link Road (NDLR) project. The Report gave members the opportunity to comment on the preliminary scheme layouts for the junction improvements at Heywood roundabout and Buckleigh junction included within the NDLR scheme.

Members' discussion points with the officers included:

- the need for other improvements for example at Abbotsham junction which was not part of the NDLR Scheme; and
- the scope for improved cycle provision, noting that whilst there would not be a dedicated cycle lane on the carriageway, a shared pedestrian/cycle route was included along the western and northern side of the junction and a design would be developed with an alternative recreational route, away from the junction, but it was not part of this Scheme.

It was **MOVED** by Councillor Eastman, **SECONDED** by Councillor Hellyer and

RESOLVED that the preliminary scheme layouts as shown on drawings P_06_PP_01 and DCCP16425 -EDG-HGN-27502302-DR-C-192 be supported by this Committee.

* **34** **Peters Marland School Passing Place**

The Committee considered the Report of the Head of Planning, Transportation and Environment (PTE/18/32) a scheme for the provision of a vehicular passing place on the main road to improve access to both Peters Marland School and the Village, following recent new boarding arrangements at the School.

It was **MOVED** by Councillor Saywell, **SECONDED** by Councillor Hellyer and

RESOLVED

(a) that the scheme shown on Plan B23006AA be approved for construction at an estimated cost of £47,000; and

(b) that approval be given to obtain land.

* **35** **Ditch Clearance: Funding**

In accordance with Standing Order 23(2) Councillor Parsons had asked that the Committee consider this matter.

The Neighbourhood Highways Group Manager reported additional funding of £900,000 had been allocated County-wide for ditch clearance. A pilot initiative was now being developed with Shebbear Parish Council whereby highways officers would liaise with the local members and the Parish to identify and prioritise ditch clearance work for the contractors.

Members asked about progress on the WIP Parish Drainage Map, an online system that allowed Parish Councils to record drainage features in their areas for future maintenance. Devon County Council was currently rolling this system out to Parish Councils that had requested access to it. If any Parish Council wished to have access to the system, and an explanation of how the it worked, a request should be made to the following email address - wdmssystemsupport-mailbox@devon.gov.uk.

* **36** **Strategic Reviews of Town Signage**

In accordance with Standing Order 23(2) Councillor Saywell had asked that the Committee consider this matter in relation to the quality and location of highway signage in Torrington.

The Neighbourhood Highways Manager reported on the limited resources (both financial and personnel) available for such reviews across the County. Any review would need to involve the local Parish/Town Council with funding identified (internally and externally to employ consultants, as necessary) as had occurred in Seaton for example, as a self-help initiative

It was **MOVED** by Councillor Saywell, **SECONDED** by Councillor Eastman and

RESOLVED

(a) that the local County Councillor (Torrington Rural) liaise with Officers, the Town Council and the Futures Group to develop a strategic review of signage in Torrington;

(b) that Seaton Town Council be invited to address the Town and Parish Conference in the Autumn to present their experience of the Review of the Town's Signage they had carried out.

* **37** **Petitions/Parking Policy Reviews**

Agenda Item 2

There was no petition from a Member of the public or the Council relating to the Torridge District.

* 38 **Dates of Future Meetings**

Tuesday, 16 October 2018 (to be held in Torrington Rural, venue to be confirmed), and
Tuesday, 26 February 2019

The County Council Calendar of meetings available on the website:

<http://democracy.devon.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

***DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 10.30 am and finished at 12.10 pm

HIW/18/63

Torrige Highways and Traffic Orders Committee
16 October 2018

Annual Local Waiting Restriction Programme

Report of the Chief Officer for Highways, Infrastructure Development and Waste

Please note that the following recommendations are subject to consideration and determination by the Committee before taking effect.

Recommendation: It is recommended that:

- (a) work on the annual waiting restrictions programme process for 2018/2019 is noted; and**
- (b) the recommendations contained in Section 4 to this report are agreed.**

1. Background

Proposals for the Torrige HATOC Annual Waiting Restriction Review for 2018 were presented to this Committee on 24 July 2018.

2. Proposal

Agreed proposals have since been advertised with significant objections having been received to 2 of the proposals.

Details of these proposals and the objections received are contained in section 4 below with plans shown in Appendix I.

3. Consultations

Following advertisement:

- Proposals which did not attract objections will be implemented without the need to report back to Committee.
- Proposals attracting significant objections are detailed in section 4 below.

4. Specific Proposals and Recommendations

- **Waterloo Terrace, Bideford – Plan No. ENV5672-007 (A).** A section of Double Yellow Lines was proposed on the western side of the junction to aid buses using the road. One objection has been received advising that the existing Disabled Bay on the opposite side of the road is often used by non-blue badge holders and that removal of more parking will put further pressure on this advisory facility.

Further examination of the proposal has indicated that their scope could be reduced. It is therefore proposed that an amended proposal incorporating a Mandatory Disabled Bay is advertised as part of next year's review.

RECOMMENDATION - that the current proposal is not progressed and that an amended proposal is advertised as part of the 2019/20 review.

Agenda Item 4

- **Foresters Road, Holsworthy – Plan No. ENV5672-011 (A).** Significant sections of Double Yellow Line have been proposed on Foresters Road to prevent obstruction of larger vehicles and visibility issues when exiting sides roads.

Six representations have been received to the proposals, 3 in favour and 3 against. Those in favour cite safety concerns and visibility problems caused by parked vehicles whilst those against feel that the proposals either go too far or will lead to increased speeds and parking displacement in other roads.

RECOMMENDATION – that a site visit should be arranged and that a decision on the matter should be delegated to the Chief Officer for Highways, Infrastructure Development and Waste in consultation with the Local Member and Chair of HATOC.

6. Financial Considerations

The total costs of the scheme are contained within a countywide budget of £100,000 which has been allocated from the On-Street Parking Account.

There is be a cost to the Council in advertising a new Traffic Order for each Committee Area, this will be approximately £1,500. In addition, the costs of any changes to signing or lining will be attributed to that Order.

7. Environmental Impact Considerations

The proposals are intended to rationalise on street parking and improve mobility and access within the district and are designed to:

- Encourage turnover of on-street parking to benefit residents and businesses.
- Enable enforcement to be undertaken efficiently.
- Encourage longer term visitors to use off-street car parks.
- Encourage commuters to make more sustainable travel choices eg Car Share, Public Transport, Walking and Cycling.
- Assist pedestrians and other vulnerable road users in crossing the highway.

The Environmental effects of the scheme are therefore positive.

8. Equality Considerations

There are not considered to be any equality issues associated with the proposals. The impact will therefore be neutral.

9. Legal Considerations

The lawful implications and consequences of the proposal have been considered and taken into account in the preparation of this report.

When making a Traffic Regulation Order it is the County Council's responsibility to ensure that all relevant legislation is complied with. This includes Section 122 of the Road Traffic Regulation Act 1984 that states that it is the duty of a local authority, so far as practicable, secures the expeditious, convenient and safe movement of traffic and provision of parking facilities. It is considered that the proposals comply with Section 122 of the Act as they practically secure the safe and expeditious movement of traffic in the Torridge Devon District.

10. Risk Management Considerations

There are thought to be no major safety issues arising from the proposals.

11. Public Health Impact

There is not considered to be any public health impact.

12. Reasons for Recommendations

The proposals rationalise existing parking arrangements within the Torridge District by:

- Encouraging turnover of on-street parking to benefit residents and businesses
- Enabling enforcement to be undertaken efficiently.
- Encouraging longer term visitors to use off-street car parks.
- Encouraging those working in the town make more sustainable travel choices eg Car Share, Public Transport, Walking and Cycling.

The proposals contribute to the safe and expeditious movement of traffic in the Torridge District and therefore comply with S 122 of the Road Traffic Regulation Act 1984.

Meg Booth
Chief Officer for Highways, Infrastructure Development and Waste

Electoral Divisions: All in Torridge District

Local Government Act 1972: List of Background Papers

Contact for enquiries: Mike Jones

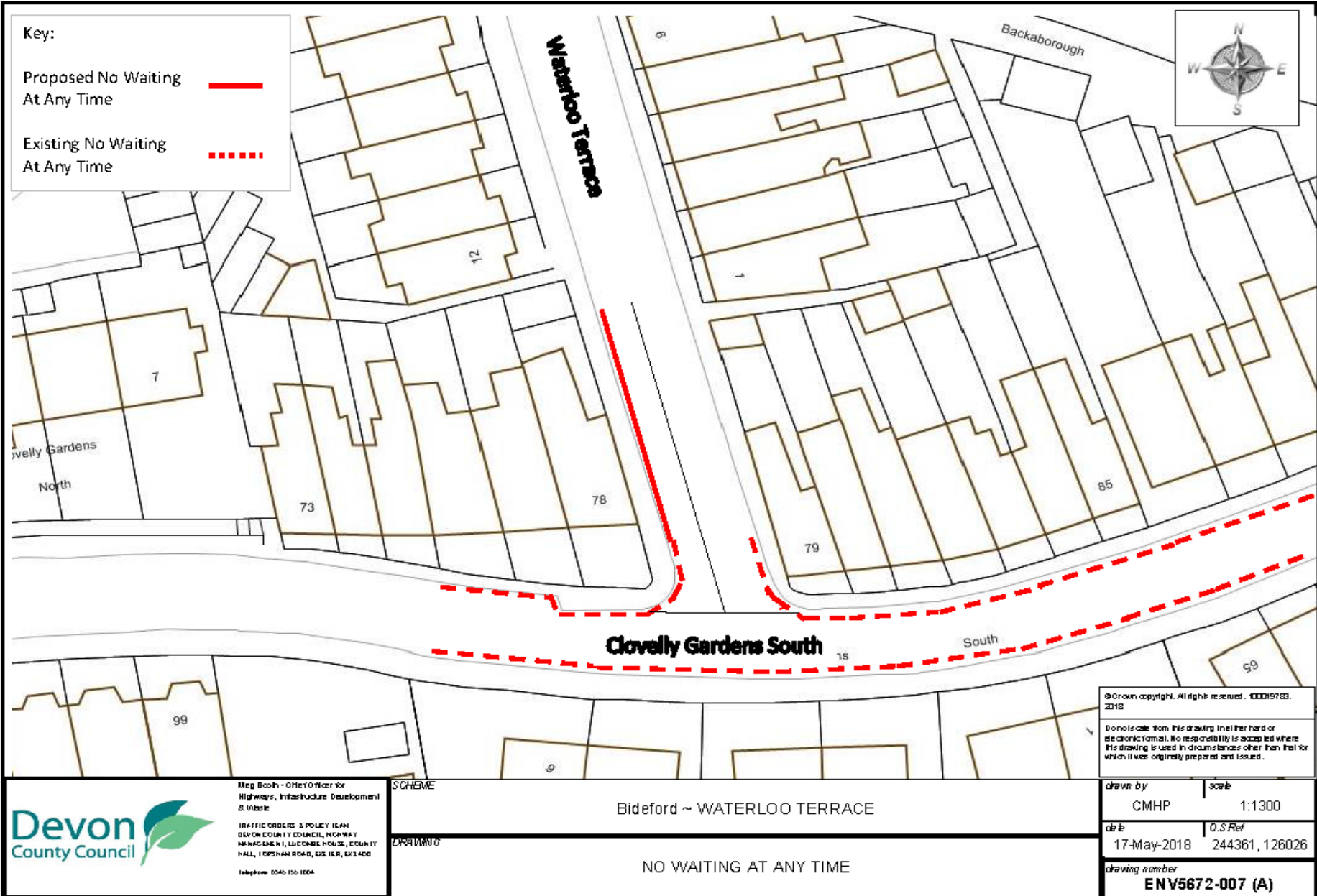
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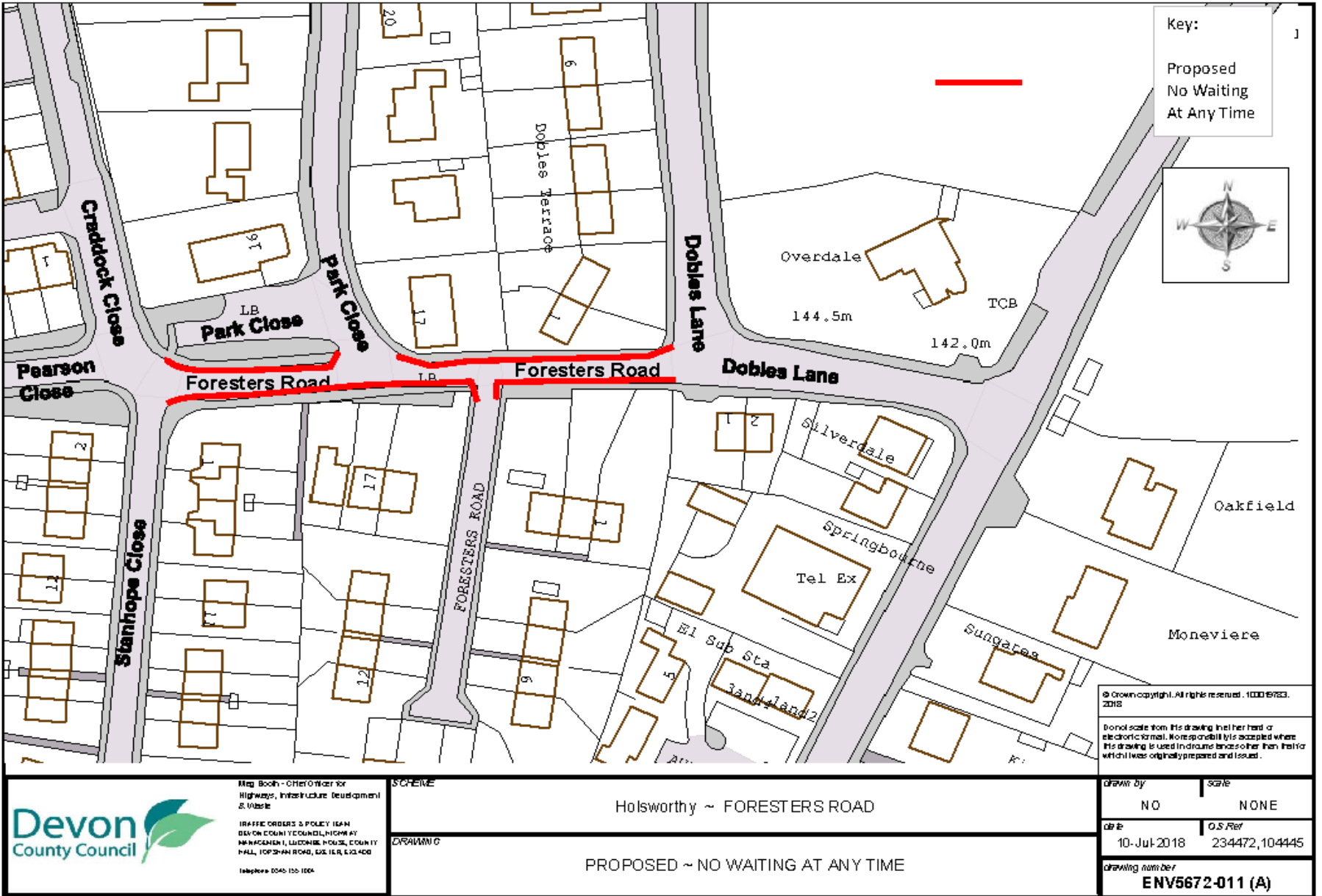
Tel No: 01392 383000

Background Paper	Date	File Ref.
None		

mj041018torh
sc/cr/ Annual Local Waiting Restriction Programme
03 051018

Appendix I
To HIW/18/63





HIW/18/64

Torridge Highways and Traffic Orders Committee
16 October 2018

Actions Taken Under Delegated Powers

Report of the Chief Officer for Highways, Infrastructure Development and Waste

Please note that the following recommendation is subject to consideration and determination by the Committee before taking effect.

Recommendation: It is recommended that the report be noted.

1. Summary

In accordance with Minute *2 of the Meeting of this Committee on 2 July 2003 this report details the actions taken under Delegated Powers since the last meeting and, where appropriate, in consultation with the Chairman and Local Members.

2. Actions on Advertised Traffic Orders

Since the last meeting of this Committee, a number of Traffic Orders have been progressed and where objections have been received, these have been dealt with by a consultation with the Chairman and Local Members. Details of these matters are listed below.

Location	Proposal	Action
Allhalland Street, Bideford	To introduce No Waiting At Any Time the entire length of Allhalland Street.	Traffic Order was advertised between 19 July & 9 August 2018 and as no objection were received the Order was sealed on 17 September and came into force on 21 September.
Clifton Street, East-The-Water	To introduce a 6.6m Disable bay on the south side of Clifton Street, 37m east of its junction with Torridge Mount.	Traffic regulation order 5581 was advertised 2-23 October 2017 and subsequently sealed and came into force on 2 July 2018.
Pynes Lane, Bideford	Revoke a 6.6m disable bay on the south side 17m west of its junction with Clovelly Road.	

Meg Booth
Chief Officer for Highways, Infrastructure Development and Waste

Electoral Divisions: Bideford East and Northam

Agenda Item 9

Local Government Act 1972

List of Background Papers

Contact for enquiries: Neil Oxton

Tel No: 0345 155 1004

Background Paper	Date	File Ref.
None		

no041018torh
sc/hq/action under delegated powers
3 hq 051018